Association of Apartment Owners
75-6060 Kuakini Highway
Kailua-Kona, HI 96740
Tel : (808) 331-1082 FAX: (808) 331-0975
E-mail: konaseavillas@yahoo.com

INCIDENT REPORT

REPORTING PARTY **Note: If this is an emergency, please call 911**

Name:		Unit No:
Incident Date:	Time: AM PM	Telephone No:
Location of Incident:		
Other Witnesses:		If Auto involved, Make/Model/Color
Description of person(s):		If Auto involved, License Plate State: No:

Please give a detailed description of the incident you are reporting below:

Please E-Mail or FAX completed form to KSV Property Manager

Association Use Only

Date Received:_____ Time Received: ____:____ Logged By:_____ **IR-_____**

Date Action Taken: _____ Date Closed: _____ Reason:_____

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